

## Erasmus Mundus Master of Science in Computational Mechanics

### STUDENT AGREEMENT

Student recipient of an Erasmus Mundus scholarship

Academic Year 2015-2017

Between the Coordinating institution, Universitat Politècnica de Catalunya, represented by Professor Pedro Díez,

Escola Tècnica Superior d'Enginyers de Camins, Canals i Ports de Barcelona  
Campus Diagonal Nord, Edifici C2.  
C. Jordi Girona, 1-3  
08034 Barcelona  
Spain

On behalf of the Consortium formed by the following universities:

- Universitat Politècnica de Catalunya (Spain)
- Swansea University (UK)
- Universität Stuttgart (Germany)
- Ecole Centrale Nantes (France)
- Tsinghua University (China)

#### And the Student

Surname / last name (ex. SMITH):

First name (ex: John):

Date of birth (day/month/year):

Nationality:

Place of Birth:

Passport number:

Agree on this contract under the following terms and conditions:

#### General conditions:

1. The Student commits himself/herself to attend the academic programme of Erasmus Mundus Master of Science in Computational Mechanics starting yearly in September approved by the European Commission under Convention Number 2013-0220 having a duration of 2 academic years,
2. The student declares to meet the requirements to follow the proposed academic programme, particularly that he/she holds a Bachelor (or equivalent) degree and that he/she commits himself/herself to reach a minimum level of English language, equivalent to *B2* according to the levels defined by the *Common European Framework of Reference for Languages (CEFR)* before the starting of the programme.
3. The universities will endeavor their best to provide the student with tuition, supervision, assessment **and support services of a professional standard**. **Relevant information concerning the structure and organization** of the Master is published on the following website: <http://www.cimne.com/cm-master/>

4. During the first year, the student must attend a minimum of 60 ECTS in the following institution:
  - o Universitat Politècnica de Catalunya (Spain)
  - o Swansea University (UK)
5. During the second year, the student must attend a minimum of 60 ECTS in the following institution:
  - o Universitat Politècnica de Catalunya (Spain)
  - o Swansea University (UK)
  - o Universität Stuttgart (Germany)
  - o Ecole Centrale Nantes (France)

Besides, during the second year Programme Country students have the possibility to realize their master Thesis in Tsinghua University (China).

6. To pass a study unit the student must obtain a grade superior or equal to E. Students who fail a study unit (Grade F) will have the opportunity to sit a second examination.

Mark	100 – 90	89 – 80	79 – 70	69 – 60	59 – 50	49 or less
ECTS	A/A+	B	C	D	E	F/FX
Descriptor	<b>Excellent</b> Outstanding performance with only minor errors	<b>Very Good</b> Above average standard but with some errors	<b>Good</b> Generally sound work with a number of notable errors	<b>Satisfactory</b> Fair but with significant shortcomings	<b>Sufficient</b> Performance meets the minimum criteria	<b>Fail</b> Some/ Considerable work required before the credit can be awarded

The Degree will be given to a student who has individually validated each Module of the 4 semesters.

Exam conditions (oral, written, individual report, etc.) are decided individually for each module. A **Grade is given per module under the responsibility of the module manager.**

7. At the end of the programme, the Student will receive the national Master of Science Degree from the Degree-Awarding institutions in which she/he has obtained a minimum of 120 ECTS. In addition to the double or multiple degrees, each student will receive a common Diploma Supplement. This Diploma Supplement will mention the course units attended by the student during the two Master years and the ECTS grades obtained for each one.
8. The Student will have a tutor at each assigned institution who will be his/her reference during his/her stay at the assigned university. Should the Student have any kind of difficulty, either academic, logistic or administrative, social or cultural, he/she will have the possibility to refer to his/her tutor for advice, as well as possible.
9. The Student will obtain assistance from the International Relations Office of the assigned universities with all administrative formalities he/she may need, such as the period of enrolment at the university, **welcome reception, how to get the student card, accommodation information, sports facilities as well as cultural and social events, and, if needed, the residence permit, registration with the local authorities and visa information.**
10. The Student will be provided with health insurance during the whole period of the studies. This **comprehensive insurance policy covers all European Minimum Requirements (medical expenses all over the world, civil responsibility and repatriation cost towards the country of the student, etc).**
11. The Student commits to behave with ethics during his/her studies. He/she will commit no fraudulent act, and will specially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any **unauthorized access or violation of departmental, school or university rules. Any incident against this compromise will be treated by the Board of Studies and may cause the exclusion of the student from the Masters Course.**

12. In case of complaint, the Student may appeal to the Board of Studies. The Board of Studies **will consider the issue and will solve it as soon as possible. However for specific complaint about a specific service or facility provided by a Partner Institution, the student shall invoke the complaints procedure of that institution.**
13. **The Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present contract.**

#### Tuition and Scholarship conditions:

14. Participation costs are: 8000€ per year for Partner Country students and 4000€ per year for Programme Country students. This fee covers the national enrolment fees in force in **each university of the Master and the insurance cost.**
15. The amount of scholarships for the granted students of Partner Country and Programme Country will be as follows:

	Partner Country Scholarships	Programme Country Scholarships
Contribution to travel, installation and any other type of costs	Corresponding to Partner Country student whose residence location is less than 4000km from Barcelona: 5000 € for the 2 years  Corresponding to Partner Country student whose residence location is at 4000km or more from Barcelona: 7000 € for the 2 years	2000 € for the 2 years
Contribution to the participation costs (including insurance coverage)	4 000 €/semester	2 000 €/ semester
Monthly allowance	1000 €/month	1000 € / month

The monthly allowance is paid starting from the end of the month of the arrival of the student. The living allowance payments will start in yearly in September, they will be done by bank transfer at the end of each month during the 24 months of the Master course and stopped immediately in case of interruption of the course by the student.

16. Under the present contract, the Student is obliged:
- To attend assiduously the programme with the objective of passing
  - **Not to receive any other scholarship or subvention financed by the European Commission under other Community programmes.**
17. The scholarship does not create or entitle an employer-employee relation between the Coordinator and the student.
18. Each scholarship-holder-student will have to open a bank account. His/her scholarship will be paid, by bank transfer, to this account. If a change occurs in his/her bank account, the student has the responsibility to inform the Master Coordinator.
19. The student has the responsibility to inform the Master Coordinator whenever he/she has the intention to leave the country of the institution where he/she is registered, regardless of the purpose of the trip.

20. Management of the scholarship funds in case of course interruption.

**In the eventual case of termination of the course:**

- the student did not reach the minimum requirements to continue,
- lack of active participation (in the lectures, practical sessions, field trips, informative official meetings, internship, etc.) due to personal reasons/choices
  - that the student cannot justify with medical certificates
  - for which permission has not been granted by the Master staff (to ensure permission, the student shall preferably ask in advance),
- exclusion from the Master programme because of serious infringement of the ethical code, etc.

The Student has to reimburse the portion of the amount he/she has received and that exceed his/her actual insofar incurred expenditure, based on the number of months he/she attended and a copy of her/his "return ticket".

The amount to be reimbursed will be decided by the Board of Studies of the Master.

**Modification of the Contract and dispute resolution conditions**

21. Any alteration to the present Contract or Annex must be communicated in writing. All alterations to the initial situation must be immediately communicated by the Student to the Consortium. Upon mutual agreement of contractual modifications, the Consortium will issue addenda to the **present contract**.
22. Without prejudice to the general consequences laid down in national law applicable in the present Contract, the Consortium reserves the right to cease the effects of the present contract, without recourse to any juridical procedure apart from adequate communication to the Student. Failing agreement by both parts, the courts are designed as the only competent authorities to resolve any legal dispute between the Consortium and the Student emerging from the contract. The present contract will be governed by the National Law.

The signatories declare that they have read and accept the conditions laid down in the present Contract.

SIGNED AS AGREED

The Master Coordinator represented by Pedro Díez, on behalf of the Consortium,

*Stamp and signature*

Date: ..... Place:

The student,

*Signature*

Date: ..... Place: